

ACTON WAKEFIELD WATERSHEDS ALLIANCE

YOUTH CONSERVATION CORPS (YCC)

CREW LEADER POSITION DESCRIPTION



Overview

The AWWA YCC Crew Leader is a key member of the team working to protect water quality in the lakes and ponds of Wakefield, NH and Acton, ME. Through the installation of erosion control landscape features, the YCC reduces pollution from stormwater and connects homeowners to the understanding of how stormwater can affect water quality. The projects beautify landscapes while infiltrating runoff. The Crew Leader is responsible for directing a crew of four – six high school age crew members through the 8-week season.

The Crew Leader is a public representative of the Acton Wakefield Watersheds Alliance (AWWA) and the YCC, his/her behavior on the job site should always be helpful and courteous to property owners, interested members of the public and the crew members. We expect that Crew Leader will be an enthusiastic supporter of this program and will take part in public presentations to promote the continuation of the program. The YCC Crew Leader will help to train and supervise the crew in implementing the erosion control plans designed by the Executive Director. The work is physically demanding as all work is done with hand tools.

Duties include but are not necessarily limited to:

1. Overseeing and motivating a staff of four - six youth crew members;
2. Sharing AWWA mission with local landowners and community members;
3. Working with Executive Director and YCC crew to design and install Best Management Practices to reduce pollution caused by erosion and stormwater runoff; Assisting with presentations to community stakeholders to illustrate AWWA accomplishments;
4. BMPs may include: Planting riparian buffers or rain gardens to catch water and sediment; stabilizing trails, and/or filling with crushed stone or mulch; installing water bars to redirect runoff; digging infiltration trenches and drywells; and installing infiltration steps.
5. Maintaining careful records of all YCC activities;
6. Maintaining tools and inventory for YCC projects.

Education/Skills/Attitudes Required

This position requires a person who can work with the Executive Director to understand and implement the erosion design and train the crew in Best Management Practices. She/he should have some experience or training in environmental practices, and safe landscaping work habits. Preference will be given to those with an environmentally driven career path, or to those studying environmental science or a similar field. This person will take responsibility for leading and working with a high school age crew. He/she should be physically fit and able to do 8 hours of labor a day, using hand tools such as shovels, wheelbarrows, rakes, picks and hoes. It requires someone who is comfortable interacting with others and promoting the goals of the YCC. The recommended minimum age is 19. A driver's license is required for times when it is necessary to pick up materials or drive crew members to a work site.

Working Relationships/Accountability

The Crew Leader is an employee of the Acton Wakefield Watersheds Alliance (AWWA). The Crew Leader is directed and supervised by the AWWA Executive Director. The Executive Director sets the schedule, work sites and rain procedures, and communicates this information to the Crew Leader. The Crew Leader will turn in his/her timesheet and collect, sign and turn in the crews' timesheets in the manner indicated. In case of questions or problems, the first person to contact is the Executive Director. It is expected that the Executive Director will check in with the Crew Leader on a regular basis and provide feedback on performance. The Crew Leader is directly supervised by the Executive Director, but he/she is ultimately accountable to the AWWA Board of Directors.